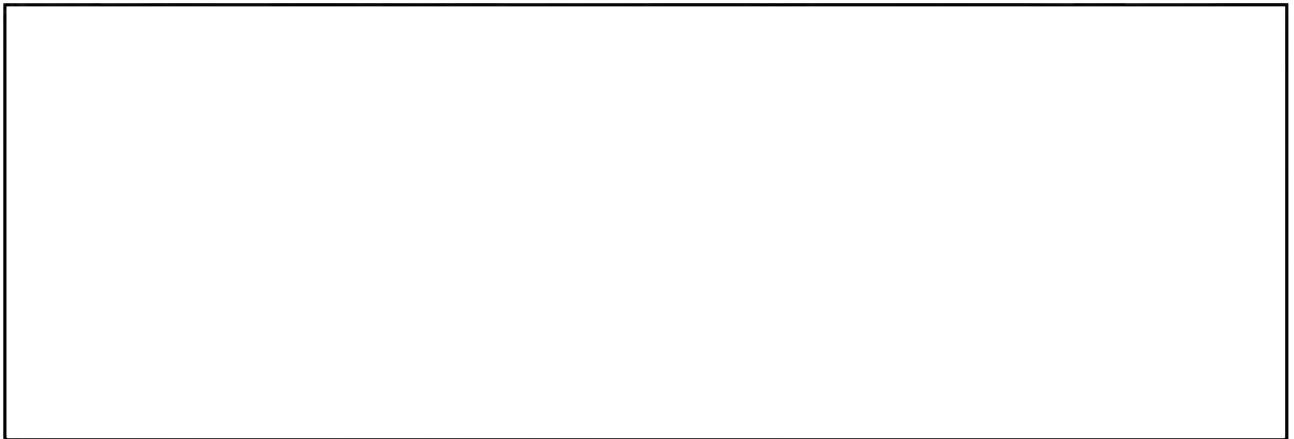


MINUTES  
DD/S STAFF MEETING  
18 July 1972

25X1A



3. Comments About Recent Trip to Latin America -- Mr. Cunningham.

a. Mr. Cunningham said that he had an interesting and pleasant trip. He lectured to the Senior Seminar of the [redacted] (like 25X1C he had three times before). He also conducted a seminar (2-1/2 hours) for all (except the head man) of the senior [redacted]. He also 25X1C addressed the 52 top intelligence officers in [redacted] (for 2-1/2 hours). At a 25X1C luncheon party given by the U. S. Ambassador to [redacted] Mr. Cunningham met 25X1C with a group of senior members of the [redacted]. There 25X1C was useful discussion.

b. Two things came up repeatedly during the trip. First, the lack of communication to the field on what's happening at Headquarters. This includes the support people who do not have information on the support offices or their particular Office at Headquarters. In contrast to what he found in the ME area, the stations and bases in WH seem to have up-to-date regulations in hand. Second, the general lack of foreign language (i. e., Spanish [redacted] 25X1C ability possessed by support people in the stations and bases visited. In certain areas of Latin America, use of the native language is almost absolutely required in order to live in the area day to day.

c. [redacted] said that he couldn't field communications people if he had to put them in language training before they were sent to each new post.

d. Mr. Wattles said that reports of a lack of "news" reaching the field is becoming like unto a "drum roll." We've got to do something about it. Young support people coming in (between tours) like to know what's going on here at Headquarters. "I don't know what the hell to do," said Mr. Wattles. "Possibly the DD/S or the ADD/S every six months should get out one direction or another (start traveling to stations and bases)."

4. Support Directorate Retirements for July 1972 -- Mr. Wattles.

Civil Service System

	<u>Name</u>	<u>Career Service</u>	<u>Effective Date</u>
25X1A	[REDACTED]	SS	31 July 1972
		SS	31 July 1972

CIARDS

25X1A	[REDACTED]	SS	12 July 1972
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25X1C

5. Air Travel Using Alias Documentation -- Mr. Wattles.

[REDACTED]

6. Delinquent Fitness Reports -

25X1A

25X1A [REDACTED] noted that in the recent past the number of delinquent fitness reports has been kept low. This month's computer run on delinquent fitness reports indicates a growing trend in the number of delinquent fitness reports.

25X1A [REDACTED] said that he has contacted the Personnel Officer in each Support Office about the growing number of delinquent fitness reports. [REDACTED] said, "I'm asking your (the Office Heads) assistance to get the list (delinquent fitness reports) reduced."

25X1A

25X1A

ILLEGIB

7. Classification, Declassification and Access (HR

[REDACTED]

25X1A

b. [ ] referred to last week's request that the Offices submit lists of those additional positions whose holders require Top Secret classification authority. Only OP and OS have submitted lists so far. Mr. [ ] asked that the other Offices submit their lists by Thursday, 20 July 1972.

25X1A

c. Mr. Wattles noted that we don't need any more proof that the lack of enough Top Secret classifiers adds to the problems of delay and confusion in classifying.

d. Mr. Wattles further noted that the position number is not a sufficient reliable indicator (as is the employee serial number) of who classified a document. Some of the problems encountered in using the position number include:

(1) T/O's are not always current;

(2) people in Development Complements;

(3) multiple incumbency positions; and

(4) non-staff people (reemployed annuitants writing history, for example) have to classify information but do not have a position number.

8. Around the Table.

25X1A

25X1A

[ ] said that he has received a scrubbed down list of requirements for [ ] from Director/OSP. [ ] will be meeting with the Telecom Working Group this Thursday. 25X1A

ILLEGIB

Mr. Fisher noted that the promotion rate was at 20 percent for the Agency this past fiscal year. Regarding the ceiling situation, the DD/P was over-ceiling while the other three Directorates were well under their 30 June 1972 ceilings. The inhibition in recruitment, processing and EOD'ing is continuing in the Agency.



25X1A

He would also be involved in [ ] recruitment problems. "DD/P hasn't identified the guy yet," said Mr. Fisher.

Mr. Fisher remarked on voluntary/involuntary retirement. It is incumbent upon the DD/S to come up with a plan for each career service -- you need it . . . you don't need it (involuntary option).

Mr. Wattles said that we can't do it Directorate-wide as things now stand. It may be possible to identify a career service, or a category or grade within a career service, that is surplus. Be sure that retraining isn't possible before you consider surplus procedures. For the moment, there is no surplus condition in the DD/S.

25X1A

[ ] noted that Mr. Osborn is back. He is looking good and is feeling well.

Dr. Tietjen said that [ ] from PSS talked, in early July, to families of POW's. This was requested by DoD. [ ] presentation dealt with the adjustment factors used by POW's while incarcerated and the problems POW's will likely face in returning to their families. DoD has put [ ] presentation on film for eventual showing to other POW families. The film runs 35 minutes. The Agency has been promised a copy of the film.

25X1A

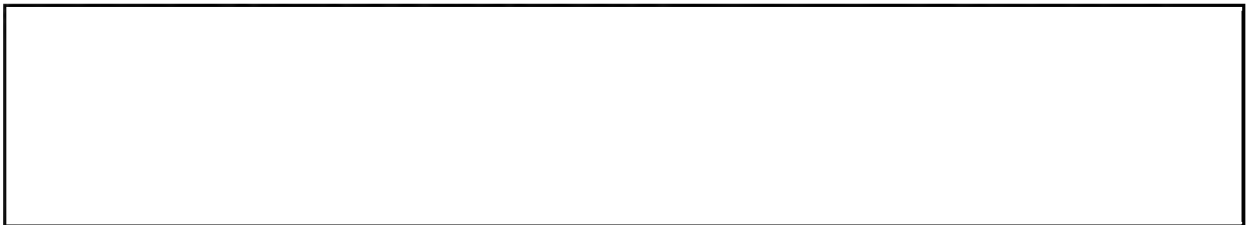
25X1A

The [ ] has led to a modification of RMO responsibilities. The RMO in [ ] will pick up the circuit with visits to [ ]

25X1A

Dr. Tietjen said that OMS is trying something a little different. OMS distributed 280 questionnaires to Agency employees assigned to the Chamber of Commerce building. The questionnaire dealt with the possibility of OMS instituting a cigarette withdrawal clinic in CoC. OMS is hoping to identify any employee interest in such a clinic. It will be an "experimental clinic" for OMS. It will be run by people with professional experience in similar cigarette withdrawal clinics. The clinic would be set up in 2-hour group sessions meeting for one week during lunch hours. We hope to see if we can facilitate those who want to decrease or stop cigarette smoking.

ILLEGIB



cheaply if we consolidate film making in the Agency. Mr. Cunningham said that we are simply not informed about what is going on throughout the Agency regarding film making. Mr. Cunningham noted that he only recently learned that the USB is making a film (with CI Staff help) on the vulnerability of intelligence personnel overseas.

Mr. Blake spoke up. Let's (Directors of OL, OTR and OS) get together and establish a DD/S position on film making in the Agency.

Mr. Cunningham noted that the deposit of [REDACTED] is proceeding.

25X1A

OTR is preparing a course for senior secretaries. Interviews with senior secretaries will be forthcoming. OTR is in the middle of planning for an International Narcotics Training Program. This involves the BNDD, AID Public Safety, Customs and OTR. Forty-five minutes out of the first two-hour Drug Abuse Seminar were devoted to Questions and Answers.

Mr. Andy Marshall and Captain George Pickett, U.S.A., of the Net Assessment Group (NSC) were briefed by OTR. The gentlemen were concerned about analyst training. They are dissatisfied with the general intelligence community product. What is the specific content of our analyst-oriented courses? What are we doing in developing new analytical techniques for use by analysts?

OTR will be putting out a special bulletin on the Information Science Center.

25X1A

The Chief, TSD has said that TSD needs to have continued use of [REDACTED] for R&D work connected to a sensitive project.

Mr. Yale noted that State made a policy decision to allow home visitation travel for drug abuse cases in a family. This is viewing drug abuse as a health problem. The visitation travel is allowed if a member of the immediate family is involved. A notice is going to our field locations.

cc: Each attendee